



## **ADMISSIONS POLICY**

### **General**

- King's School aims to keep classes balanced in respect of age, gender and ability.
- King's School is committed to having a complement of learners who are racially and culturally diverse.
- King's School is a private Christian School and is open to children of different faiths.
- There will be a maximum of 24 learners per class.
- All prospective learners will be required to attend an interview with their parents. Gr 1 - 7 applicants will be required to attend a day in a class appropriate to their enrolment grade.

### **Age Criteria**

- A certified Birth Certificate must be submitted.
- Gr RRRR learners must be 2 years old by 1 January of the year of admission.
- Gr RRR learners must be 3 years old by 1 January of the year of admission.
- Gr RR learners must be 4 years old by 1 January of the year of admission.
- Gr R learners must be 5 years old by 1 January of the year of admission.

In respect of a learner being admitted to Grade 1, learners need to turn seven (7) during their Grade 1 year. The child's age must conform to accepted norms. The child must not be more than one year older than the normal age for their Grade i.e. must not exceed eight years for Grade one.

### **Developmental Criteria**

- The overriding consideration for admission of all children for ECD and Grade 1-7 learners is that the child is capable of benefiting from admission to our school.
- No child shall be admitted to Grade 1- 7 without meeting the requirements of an entrance assessment.
- Final admission of a learner to the school is at the discretion of the Governing Body and Principal.

### **Language Criteria**

- The language of teaching and learning at the school is English. The learners must therefore have a standard command of the English language. The school's First Additional Language is Afrikaans.
- If a learner whose mother tongue is not English is admitted, parents should be aware that there may be an additional responsibility to pay for any extra language support / tuition required.

### **Special Educational Needs**

- If it appears that the child has a particular learning barrier that may impact on their learning; each individual case would be assessed on its own merit and the final decision rests with the Principal after consultation with a multidisciplinary team.

## **ADMISSIONS PROCEDURE**

- Parents will be required to complete the School's application form for admission, including the Financial Contract. This must be handed in together with the documents referred to in the form and a **non-refundable application fee of R600.00.**
- The parents / guardians and child are interviewed by the Principal and the learners from Gr 1 – 7 undergo an entrance assessment.
- The parents / guardians will be notified in writing if their application for admission is successful. In order to guarantee a place for their child, a **non refundable** Placement Fee of R3 500.00 must be paid in cash on receipt of the acceptance letter. This is as per the Financial Contract which is signed by the parents.
- Failure to pay the placement fee will result in the child not being enrolled at the school.